

AGENDA

SCRUTINY COMMITTEE MEETING

Date: Wednesday, 9 September 2015

Time: 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Membership:

Councillors Mike Baldock, Andy Booth (Chairman), Lloyd Bowen (Vice-Chairman), Derek Conway, Mike Dendor, Mick Galvin, Mike Henderson, Ken Ingleton, Samuel Koffie-Williams, Peter Marchington, Prescott, Ben Stokes and Roger Truelove

Quorum = 4

	Pages
1. Apologies for Absence and Confirmation of Substitutes	
2. Minutes	
To approve the Minutes of the Meeting held on 21 July 2015 (Minute Nos. 111 - 119) as a correct record.	
3. Declarations of Interest	
Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.	
The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:	
(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.	
(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.	
Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.	

Part One - Substantive Items

4. Call-ins

Cabinet considered the Financial Outturn Report 2014/15 at its meeting on 15 July 2015. The Scrutiny Committee noted that the Cabinet had made the following resolution:

(4) that the further revenue service rollovers from 2014/15 and the setting up of new reserves, as set out in Table 4 of Appendix I be approved.

However, the Scrutiny Committee identified two items within the resolution which they wanted the Cabinet to reconsider, as follows, and for the relevant Cabinet Members and officers to consider alternative options:

Appendix I, Table 4; £20,000 – to fund S106/Community Infrastructure Levy Monitoring Software in 2015/16. The Scrutiny Committee have questioned whether this software is needed. They would like to discuss this further and receive more information about the software and why the money should be spent on it.

Appendix I, Table 4; £23,947 – Members' Localism Grants – Budget underspend. 47 awards have already been approved but final paperwork is awaited to finalise all grants. The item requested approval to distribute the carry forward equally between Members. The Scrutiny Committee have suggested an alternative proposal that the carry forward is only distributed to those Members who have fully spent their Localism grant last year and to new Members.

The following Members and Officers have been invited to attend for this item:

Cabinet Member for Finance; Cabinet Member for Planning; Cabinet Member for Localism; Head of Finance; Head of Planning; Head of Economy and Communities.

5. Financial Management Report

1 - 14

The Committee is asked to consider the Financial Monitoring Report for Quarter 1 2015/16 (April – June 2015).

The Cabinet Member for Finance and the Head of Finance have been invited to attend.

Part Two - Business Items

6. Reviews at Follow-up Stage and Log of Recommendations

15 - 16

The Committee is asked to review the updated log of recommendations (attached).

7. Review Plans

The Committee is invited to consider the scope of proposed reviews on:

- Housing Services
- Planning Services
- Tourism and Leisure.

8. Other Review Progress Reports

The Committee is asked to consider updates on other reviews.

9. Committee Work Programme

17 - 18

The Committee is asked to review and discuss the Committee's Work Programme (attached) for the remainder of the year.

10. Cabinet Forward Plan

19 - 30

The Committee is asked to consider the Forward Plan with a view to identifying possible items for pre-decision scrutiny.

Issued on Tuesday 1 September 2015

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Scrutiny Committee, please visit www.swale.gov.uk

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